

SUMMARY  
BUREAU OF SAFETY AND ENVIRONMENTAL ENFORCEMENT (BSEE)  
2013 CONTINGENCY PLAN

The Bureau will continue critical permitting and oversight activities associated with energy development on the Outer Continental Shelf. These oversight functions are necessary to protect workers and conserve natural resources. 403 of the 772 Bureau of Safety and Environmental Enforcement employees are designated as exempt and would be funded via non-lapsing funds. Should an extended shutdown occur exhausting current funding sources, 340 of the exempt personnel would be designated as excepted as they are essential for life and safety. The number of employees required by bureau is listed in the following table:

BSEE Summary of Excepted and Exempt FTE (as of August 30, 2013)			
Location	On-Board FTE	Exempt FTE Supporting Life and Safety Functions	Other Exempt FTE
Executive Office	48	0	15
Herndon	215	1	45
Gulf Region	442	302	1
Pacific Region	43	32	1
Alaska Region	24	5	1
TOTAL	772	340	63

The major on-going activities that would continue include the review of documents in support of permitting and inspecting offshore oil and gas operations. BSEE would continue to receive and process applications for drilling permits and other offshore permits. Routine and emergency inspections would continue to be performed. These ongoing major activities will require on-going management and administrative support, as well as support from the DOI Solicitor's Office, the Bureau of Ocean Energy Management, and the Office of Natural Resources Revenue.

Bureau of Safety and Environmental Enforcement (BSEE)

Contingency Plan  
For Use in the Event of  
An Orderly Shutdown of the U.S. Government

The Bureau of Safety and Environmental Enforcement (BSEE) regulates and enforces the responsible development of energy and mineral resources on the Outer Continental Shelf to protect the environment, and enhance safety. The main office for BSEE is in the Main Interior Building in Washington, DC, with technical and administrative support offices in Herndon, VA, and regional offices in New Orleans, LA (Gulf of Mexico Region), Camarillo, CA (Pacific Region), and Anchorage, AK (Alaska Region). The number of employees on board to work in the Bureau is 772 as of August 30, 2013. 403 of the 772 Bureau of Safety and Environmental Enforcement employees are designated as exempt and would be funded via non-lapsing funds. Should an extended shutdown occur exhausting current funding sources, 340 of the exempt personnel would be designated as excepted as they are essential for life and safety.

BSEE is prepared for the orderly shutdown of the U.S. government in the event Congress fails to pass an appropriations bill. In the event of a shutdown, BSEE would continue to perform permitting, enforcement, and investigative functions. This would allow the bureau to continue to support exploration and development of energy resources on the Outer Continental Shelf.

Drilling and Production Safety is critical to the conduct of safe drilling operations by industry. BSEE will have personnel available to oversee drilling and production operations. They will continue to process applications for new permits to drill and they will perform routine inspections and inspections needed to begin new drilling activities. They will consider permit modifications on a case-by-case basis and will respond to requests for permit modifications that are needed to ensure drilling safety and occupational health and safety. Environmental planning needed to prepare on-going National Environmental Policy Act compliance documents would continue. The permitting and enforcement activities that continue would allow industry to function during a government shutdown. These ongoing major activities will require support from the Department of the Interior Solicitor's Office, the Bureau of Ocean Energy Management, and the Office of Natural Resources Revenue. These efforts have been coordinated and are addressed by these entities in their contingency planning.

Activities that support permitting and enforcement such as Administration and Budget would also continue on an as needed basis. Contracting officers will be retained to process essential contracting actions. Personnel associated with human resources will notify employees who are furloughed, secure personnel records, and call back personnel as needed during the shutdown and when the government shutdown ends. Computer and information technology personnel will maintain equipment and electronic data in support of BSEE, BOEM and ONRR (Through shared service agreements.). Facilities staff will be retained to manage the day to day operations of facilities remaining open for retained staff.

Bureau of Safety and Environmental Enforcement (BSEE)  
Office Contingency Plan in the Event of Federal Government Shutdown  
Designation of Funded Programs/Activities

Essential Activity	Function	Justification for Essential Designation
Drilling and Production Safety	Office of Offshore Regulatory Programs	To perform regulatory and permit oversight
Contract Services	Administration and Budget	To manage essential contracts.
Personnel Functions	Administration and Budget	To maintain personnel functions related to time and attendance, pay, and benefits. To inform personnel of the shutdown, furlough status, and notice to return to work.
Computer Operations	Administration and Budget	To maintain critical equipment and support applications.
Building and Property Security	Administration and Budget	To protect government assets.
Inspections	Regional Office	To ensure the safety of ongoing operations.
Permitting	Regional Office	To ensure operational safety, occupational health, and environmental protection.
Environmental Compliance	Regional Office	To determine environmental consequences and mitigation of proposed actions.
Investigations	Investigations and Review Unit	To perform regulatory oversight.

Basis for the plan:

These functions are needed to maintain security and communication within the Bureau and to ensure the safety of ongoing operations.

1. Number of full time employees in BSEE: 772
2. Number of exempt employees: 403\*
3. Number of excepted employees: 0\*
4. Number of employees on furlough in the event of a shutdown: 369

\* Should an extended shutdown occur exhausting current non-appropriated funding sources, 340 of the exempt personnel would be designated as excepted as they are essential for life and safety.